

# J.C. Howard

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## CURRENT PROJECTS

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### Producer I

- January 2019 to Present [NPR, How I Built This w/ Guy Raz](#) (and previously [TED Radio Hour](#)) Washington, D.C.
- Edits host interviews with archive audio and actualities; prepare scripts and other materials as required
    - Compiles all elements of program for final mix linking scripts, music, and other elements
      - Pitch, research, review, and produce pre-interview materials for host
      - Work with show Editors/Producers to produce final draft

## REPORTING

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### General Assignment Reporter

- August 2016 to August 2017 [KALW, Crosscurrents](#) San Francisco, CA
- Research, report, and produce assigned stories for air on the daily newsmagazine, *Crosscurrents*
    - Collaborate with editor to write, revise, and edit scripts to guide story direction
      - Write and track additional material as needed to supplement stories
      - Create session with audio clips placed in Pro Tools

## HOSTING

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### Host, Producer, Writer

- February 2012 to July 2016 [@CutDownPodcast](#) Oakland, CA
- Host broadcast of the live-to-tape News/Current events podcast; newsmagazine and quiz format
    - Produce a variety of editorial and news content for different distribution platforms
      - News reporting and production/on-air; news-casting/live-hosting
        - Provide full run sheet with scripted elements for hosts
        - Engineer live-to-tape broadcasts

### Host, Full Circle

- March 2015 to August 2016 [KPFA, Pacifica Radio, Berkeley, CA](#) Berkeley, CA
- Live host and co-host weekly episodes of the cultural affairs radio magazine produced by First Voice
    - Write copy for solo & co-hosting broadcasts; including live and pre-produced elements
      - Engage with pre-recorded pieces to create smooth transitions in broadcast
        - Plan timing for segments in script, accurate to the minute
        - Live/taped in-person & telephone interviews

### Anchor, Sports & Politics News Update

- November 2014 to January 2016 [KPFB, Pacifica Radio, Berkeley, CA](#) Berkeley, CA
- Review copy meticulously in order to create engaging material related to the intersection of sports & politics
    - Host, broadcast, & research stories to provide additional information and context
      - Report and produce headlines, stories, leads, and breaks
      - Provide clean edit of segments to producers

## PRODUCTION

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### Audio Editor

- August 2017 to July 2018 [KALW, 99% Invisible](#) Oakland, CA (Telecommute)
- Edit episodes of the podcast *99% Invisible* to create an abbreviated version for NPR affiliate, KALW
    - Make subjective decisions regarding appropriate audio cuts for inclusion in final version
      - Engineer and mix tracks and actualities audio in Avid Pro Tools
      - Re-write portions of the script for host to re-track

### Producer, Full Circle

- March 2015 to August 2016 [KPFA, Pacifica Radio, Berkeley, CA](#) Berkeley, CA
- Live-Engineer Full Circle Shows; familiar with ENCO DAD and Telos Assistant Producer Software
    - Produce run-sheet and ensure adherence to time constraints before and during show
      - Audio production for pre-produced pieces and engineer for co-producers
        - Provided talent with content direction/editorial feedback
        - Use of phone and Skype-recording technology

### Assistant Sound Editor

March 2016 to April 2016

[Columbia University: Wallach Art Gallery](#)

New York, NY (Telecommute)

- Sound Editor for *Lines in Real Time*, a podcast accompanying the Columbia art exhibition *Lines of Flight*
  - Edited narration and interviews for sound-rich podcast featuring artists and guest hosts
    - Provided digital audio edit to Lead Editor and assisted with mixing as needed
    - Collaborated with Lead Editor on project management
    - File management for raw-edited tape

## WRITING

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### Contributing Writer

September 2017 to July 2018

[Car Talk](#)

Cambridge, MA (Telecommute)

- Write & submit for edit articles & op-ed pieces on the ongoing blog for the staple NPR program
  - Follow current events related to car technology, weekly news, odd stories etc.
    - Optimize headlines for maximum engagement via social media
    - Tailor articles to be understood by the average reader

### Social Media Manager

January 2013 to May 2018

[@AllProWrestling](#)

San Francisco, CA

- Manage social media accounts; Live-tweeting events throughout San Francisco and the Bay Area
  - Introduced new web tools & techniques for consideration and use for events/shows
    - Engage with the target audience & promote upcoming events/shows
    - Website management & digital audience engagement

### Contributing Columnist

January 2013 to July 2014

[@LayfieldReport](#)

New York, NY (Telecommute)

- Write, edit, and submit immaculate copy for articles/op-ed pieces on daily news and entertainment
  - Optimize headlines for maximum engagement via social media and the online site
    - Submit articles with proper grammar, style, spelling, and punctuation
    - Follow current events related to particular developed beat

## EDUCATION

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**Gonzaga University**---Spokane, WA

**Master of Arts, Communication and Leadership**

December 2017

**Patten University**---Oakland, CA

**Bachelor of Arts, Communication, (Emphasis in New Media)**

May 2009

## TRAINING PROGRAMS COMPLETED

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### Intern

Completed Summer 2018

[NPR, How I Built This w/ Guy Raz](#)

Washington, D.C.

- Produced the weekly 'How You Built That' segment in collaboration with the Senior Editor of How I Built This
  - Conducted pre-interviews with entrepreneurs and small-business operators in diverse sectors
    - Wrote research packet for host that included 85-100 potential questions
    - Monitor interviews under supervision of lead producer

### First Voice Apprenticeship

Completed Summer 2016

[KPFA, Pacifica Radio, Berkeley, CA](#)

Berkeley, CA

- Learned the basic principles of audio production, terrestrial radio broadcast, and program management
  - Produced various audio projects, e.g. Vox Pop, Commentary, News, Feature, Promo, etc.
    - Provide training & technical assistance on industry and program standards
    - Facilitate and manage program relationships with the public

### Newsroom Internship

Completed Spring 2009

[Cox Media Group \(KTVU, Local "Fox" Affiliate\)](#)

Oakland, CA

- Liaison between newsroom & public by recording comment line, sorting faxes, and filing press releases
  - Searched for, provided, and queued up previously recorded video footage as needed
    - Answered the requests of station writers, editors, and producers
    - Sorted and delivered scripts to on-air studio

## **SKILLS**

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**Editing and mixing audio for radio** (Relevant Software: Adobe Audition, Audacity, Avid Pro Tools, Magix Sound Forge [formerly Sony])

**Technical engineering for radio** (Relevant Software/Tools: ENCO DAD, Telos Assistant Producer, ISDN phone console, Zoom Recorder)

**Writing** for radio, web, print, and social media

**Podcasting**

**Public Speaking**

**Storytelling**

**Mac & PC** proficient

REFERENCES AVAILABLE UPON REQUEST